

## Creating a Parts Kit

In c9 we have the ability to create a Part Number to quickly and easily sell multiple parts. A parts kit

### 1. Create the Parts Kit Part Number

Spares > Spare Parts > Add Part

We must make the Parts Kit part number under the Accessories Franchise. But we can add parts from any Franchise to the kit

Add Part Number & Description but make sure all other fields are left as 0

You will need to select an Accessories supplier. It does not matter who you select for this but we suggest setting your own business as the supplier.

OK

C9 Spare Parts

F2 Main F3 Spares F4 Fiche F5 Workshop F6 Clock F7 Units F8 Contacts F9 Phonebook

**Point of Sale**

**Order Book**

**Spare Parts**

- Credit Note
- Supplier Returns
- View Quotes
- Despatching
- Add Part**
- Delete Part
- Supersede
- Unsupercede
- Alternatives
- Stocktake
- Freeform Stocktake
- Giftcards
- Deposits
- Laybys
- 7: Barcodes

**Add New Part**

Franchise: Accessories F4 = Change Franchise

Part Number: KAWASERVICE F2 = Lookup Part

Description: Kawasaki basic service kit

Part Type Code: ...

Additional Grouping: ...

Supplier Code: KAWASAKI ...

Supplier Re-Ord No: ...

Quantity On Hand: 0

Location: ...

Max Ord Qty: 0

Min Ord Qty: 0

Economical Re-Ord: 1

Pack: ...

GST Rate: 10.00

Cost Price: 0.00

Our Retail Price: \$0.00

Received Price Files:  Default  Per Pack  Per Item

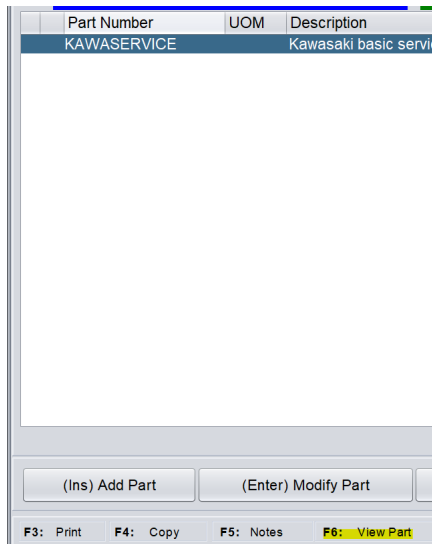
Sent Order Qtys:  Default  Per Pack  Per Item

OK Cancel

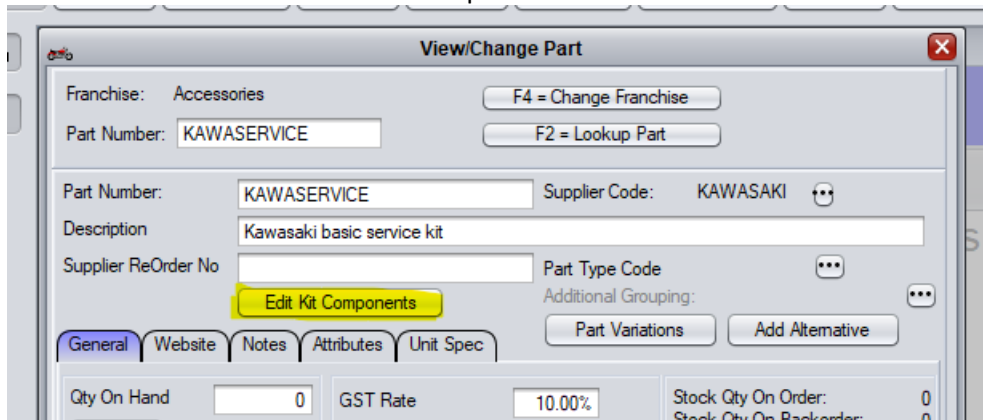
## 2. Adding Component part number

After we have created the Parts Kit part number we go to Spares > Point of Sale  
Enter the part number and follow on so you have the part on your screen

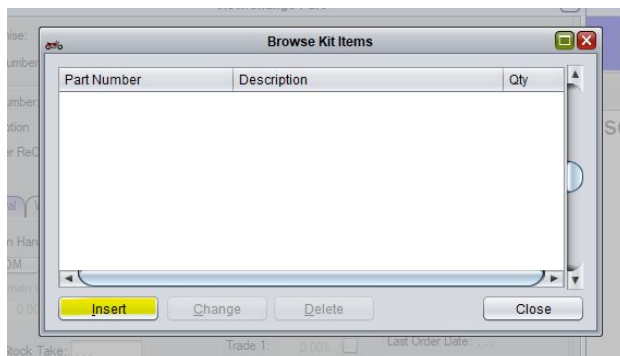
Highlight the line and then F6 View Part



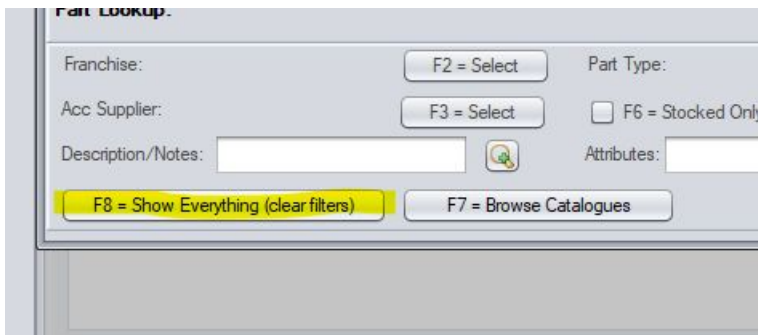
On this screen we can see Edit Kit Components



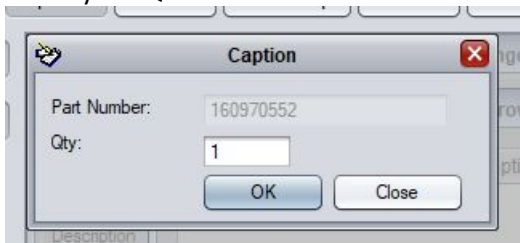
Insert



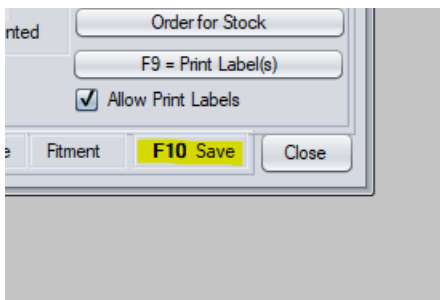
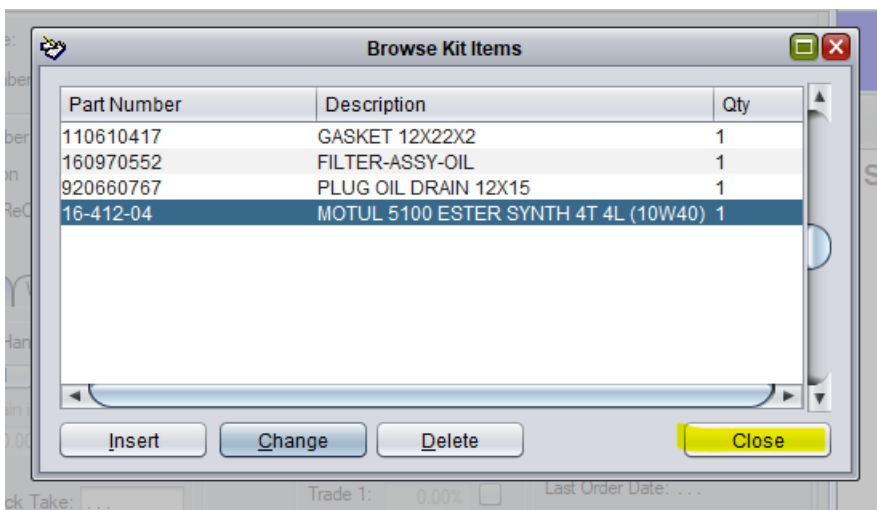
As previously mentioned you can add parts from any Franchise or supplier. Just make sure you clear filters



Put in your QTY and OK



Continue the process adding all parts. Close when done and make sure you save the Part Number



### 3. Selling the Parts Kit

Now that it is all set up when you punch your Parts Kit number into Spares Point Of Sale it will add all part numbers of the service kit to your screen

Accessories: Kawasaki basic service kit				Key in -ve qty to refund an item		
P/N:	KAWASERVICE	Price:	\$113.45	QoH:	0	
					Qty:	1
Esc: Cancel					F10: Accept	

Part Number	UOM	Description	Loc	Stk	Ord	Req	Sup	Order	Price	Disc %
160970552		FILTER-ASSY-OIL		4		1	1		\$21.35	
110610417		GASKET 12X22X2		11		1	1		\$2.40	
920660767		PLUG OIL DRAIN 12X15		3		1	1		\$6.15	
16-412-04		MOTUL 5100 ESTER SYNTH 4T 4L (10'		5		1	1		\$83.55	