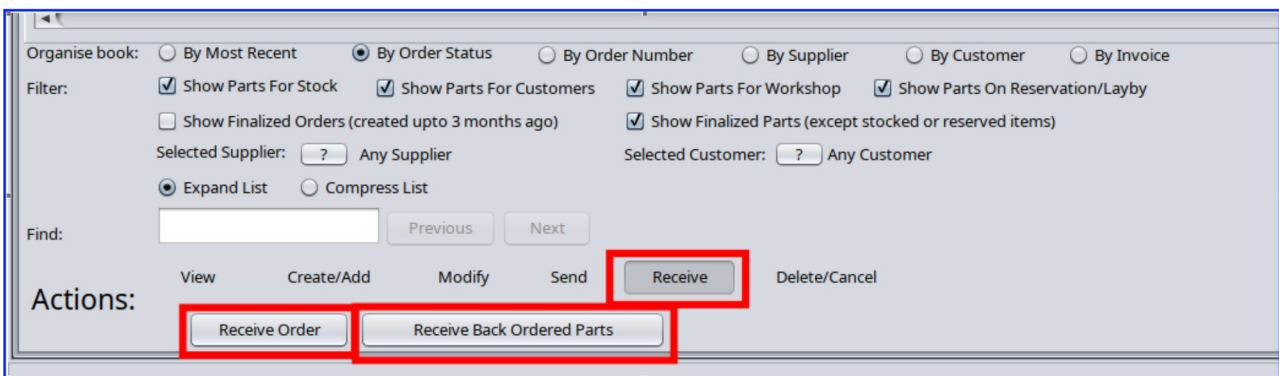


Spares Receive – Imports Parts from C9 E-Reference

Go to Spares → Order Book → Receive → Receive Order (select order first) **or** Receive Back Ordered Parts



On the receive screen, click Electronic Import

Receive Order

Receive Vespa/Piaggio Parts From HONDA - and Add Bill

Receiving Parts On Backorder
Franchise/Supplier: Vespa/Piaggio
Alternative Supplier: HONDA

☒ Use Daily Buy Price when adding parts
☐ Use Stock Buy

Invoice Date: 3.7.2025 Due Date: 26.8.2025
Invoice Number:

N	U	Part Number	Description	QOH	Loc	Stk?	Type	Dir	Qty Ord	Qty Recv	H/A	Remain/Excess	Unit Cost	Line Total	Unit Retail	List
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Part Search:

☒ Show Print Barcodes after receiving stock
☐ Print Receive Labels after receiving stock
☒ Add Parts To Above List In Part Number Order

Qty Of Items: 0

Item Buy Value: \$0.00
Freight (Inc): \$0.00 Freight (ex): \$0.00
Other: \$0.00
GST: \$0.00
Total: \$0.00

☐ GST Exempt Receive (i.e. import) ☒ Record bill against supplier

H/A = Handled Already, Parts invoiced prior to being received. These will be given priority for filling receive orders

Select Other C9 Dealership (E-Reference).

Then enter the E-Reference shown at the bottom of the other dealer's invoice and click OK.

Select Import Source

Import Source

- Other C9 Dealership (E-Reference)
- Import PDF/Excel File

Import Receive Invoice

Key in E-Reference number in bottom right of c9 invoice

Sales clerk CHRIS
C9 E-Reference: 11-341622-3320

REMITTANCE ADVICE TO:

3190-527856-1606

C9 will get invoice details from the C9 online server and apply the correct **quantity**, **price**, **invoice date**, **invoice number** and pricing **totals**. You should always check the data on screen before proceeding, making sure to check the **GST** and **Total** is correct.

Once checked, click Receive Items.

Receive Order

Receive Kawasaki Parts From KELLY - and Add Bill

Receiving Parts On Backorder
 Franchise/Supplier: Acc: KELLY
 Alternative Supplier: Change Default Supplier

☒ Use Daily Buy Price when adding parts
☐ Use Stock Buy

Invoice Date: 4.7.2025
 Invoice Number: 527856
 Due Date: 28.8.2025

N	U	Part Number	Description	QoH	Loc	Stk?	Type	Dir	Qty Ord	Qty Recv	H/A	Remain/Excess	Unit Cost	Line Total	Unit Retail	List
		110610417	GASKET 12X22X2	9		Y			0	1		Stock	\$3.41	\$3.41	\$2.40	\$2.16
		120111054	COLLET	12		Y			0	1		Stock	\$2.41	\$2.41	\$1.55	\$1.40
		920931521	SEAL VALVE STEM	6		Y			0	1		Stock	\$7.91	\$7.91	\$5.40	\$4.90
		921511659	BOLT CYLINDER HEAD	14		Y			0	1		Stock	\$10.18	\$10.18	\$7.10	\$6.42

Part Search:

☐ Show Cost + Total above as Inc GST

F5 = Item Notes F6 = View Part Supplied Back Ordered Cancelled Still On Order <<< Bulk Change Modify Pricing / Qtys Add Part Delete Part Fix Pack

☒ Show Print Barcodes after receiving stock Qty Of Items: 4
☐ Print Receive Labels after receiving stock
☒ Add Parts To Above List In Part Number Order

H/A = Handled Already. Parts invoiced prior to being received. These will be given priority for filling receive orders

F7 = Order Notes F9 = Electronic Import **F10 = Receive Items** Cancel

Tax Invoice + Goods Receive Goods Only

Item Buy Value: \$23.91
 Freight (Inc): \$0.00 Freight (ex): \$0.00
 Other: \$0.00
☐ GST Exempt Receive (i.e. import) GST: \$2.39
 Total: \$26.30 ☒ Record bill against supplier

C9 will print out customer orders and restock list as normal, example below:

View Report

Order Receive For Order #35386
 Invoice: 527423
 Date: 5.4.2022
 Received By: Laura

Part	QTY	Total	QTY	Total
Parts:	96.30	96.30	96.30	96.30
Freight:	0.00	0.00	0.00	0.00
Other:	0.00	0.00	0.00	0.00
Total Inc:		105.93		105.93

Receive List

Part Number	Description	Qty On Order	Qty Received	Qty Stocked	Qty Invoiced	Qty On Backorder	Qty Cncl	Qty Ret	Qty Invd
15412MEN671	FILTER COMP ENGIN	1	1	0	1	0	0	0	0
17213MEN670	ELEMENT AIR/C	1	1	0	1	0	0	0	0
91302PA9003	O-RING	1	1	0	1	0	0	0	0
9045188	NGK RD451-BB H	1	1	0	1	0	0	0	0

SP 527423
 Name: C9 SOFTWARE
 Phone: 0439670960 0439 670 960

RICB3

Part Number	Description	Qty Req	Qty Rec	Qty BO
15412MEN671	FILTER COMP ENGIN	1	1	
17213MEN670	ELEMENT AIR/C	1	1	
91302PA9003	O-RING	1	1	
9045188	NGK RD451-BB H	1	1	

on bo

Customer has other parts too. Line totals inc Invoiced:5

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Print Settings Print Report Email Report Print + Email
 Save as CSV Email as CSV Save as PDF Exit Without Printing